Guidelines for Teacher Assessment·a Teacher Self·Inventory

Name:	Date:	Time:	Class:	
Self-Assessment Checklist of Criteria		Yes		No

Pre-Teaching Checklist

	Yes	No
Is the AIM of your lesson plan clear and detailed?		
Does it include review?		
Does it list resources and textbook references?		
Will you use the 5 P's or IRDP teaching sequences?		
Are you introducing new language or functions?		
Have you allowed for follow-up?		
Is there a balance of the five skills of Listening, Speaking, Reading, Writing and Thinking?		
Do you try to learn something about the students before teaching a new class?		
Do you maintain or establish contact with the parents?		

In the Classroom

	Yes	No
Do you write cleanly, legibly and horizontally on the whiteboard or blackboard?		
Do you have clear pronunciation (for the children)?		
Do you speak naturally?		
Do you slow down if children look puzzled or confused?		
Do you smile often?		
Do you use a variety of activities?		
Do you have a balance of types of learning tasks?		
Are the stages of your lesson clear (to the children)?		
Are the stages of the lesson habitual (regular)?		
Do you show your interest in teaching during the lesson?		
Do you try to develop good relationships with your students?		
Do you try to learn all your students' names during the first class, or set up a system of nametags or desk tags?		
Do you encourage the students to ask questions?		
Do your students participate actively in the lesson?		
Do you try to develop active learner-learner relationships?		
Do you deal with discipline problems as they arise?		
Do you vary seating arrangements during or before the lesson for various activities?		
Do you check on individual students' understanding?		
Do you vary your tone of voice?		
Do you vary the pace of the lesson?		
Do you use your body language effectively?		
Do you provide extension activities for more able students?		
Do you give homework and provide for follow-up later?		
Do you move around the classroom, stand just at the front all the time, or stand to the front sides?		